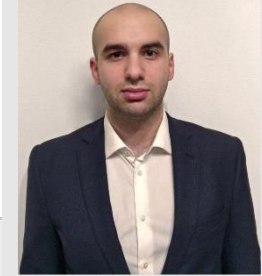



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Born: 10/31/1994
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Education:		
1999-2005	#61 Public school of Tbilisi, Grades I-VI	
2005-2011	British-Georgian Academy, Grades VII-XII.	
2012-2017	Free University of Tbilisi, business school (ESM, European School of Management). Bachelor of Business Administration.	
Special courses and Certificates:		<ul style="list-style-type: none">• Cambridge IGCSE certificates for Business, Economy, Biology, Mathematics and English Language• Online courses: General Statistics; Quantitative and qualitative scientific research methods.• Cambridge English: First (FCE) certificate.
Computer Skills:		MS Office: <ul style="list-style-type: none">• Excel; Word; PowerPoint; Project; Visio, Statistical software: <ul style="list-style-type: none">• Statdisk; PHStat Adobe graphical programs: <ul style="list-style-type: none">• Photoshop; InDesign; Illustrator; Flash Management Science (Production/Operations Management, Quantitative Methods) <ul style="list-style-type: none">• QM/POM-QM for windows
Languages:		<ul style="list-style-type: none">• Georgian – Native• English – Fluent• Russian – Fluent• German – Average (B1-B2)• Chinese – Beginner (HSK 1)
Projects and Studies		<ul style="list-style-type: none">• Assessing the legal-economic effectiveness of the decision made by U.S. government to subsidize electric vehicles (2014)• Tesla Motors vs Ford Motor Company, a comparative study, complete strategic and financial analysis (2016)
Interests:		Technology, Science, Analytics, Projects Management, Healthcare, Entrepreneurship, Business processes, Literature, Art, Music.
Work Experience:		
Jo Ann Medical Center: Intern (2016- Jan 2017)		Taken as an intern to help on developing plans for pediatric oncology unit in October 2016.
Chief Program Manager (Jan 2017-2019)		Appointed as the Chief Project Manager for the pediatric oncology project in January 2017. Work included: <ul style="list-style-type: none">• Creating integrated plans for project (budgets, timelines, schedules...)• Managing and evaluating processes• Managing communication with stakeholders and partners (St. Jude Research Hospital, Boston Medical, Yale Cancer Center, Global Healing, Ministry of Health, the President’s Administration etc.)• Seeking fundraising opportunities• Assessment and reporting of project status, identifying scope, priorities.• Financial reporting, planning and analysis.• Creating a complete project plan for a new oncology facility within Jo Ann Medical Center for USAID/ASHA grant application.• JAMC won the award by the USAID of \$700,000 for reconstruction of the building.• Overall funds raised as the project manager: Over \$1,000,000• Achieving Support of the President of Georgia.
Global Healing (Carlifornia) Local Award Manager, Project Lead (October 2018 – Present)		Global healing appointed me as the representative manager in Georgia due to successful partnership. Some of the duties included: <ul style="list-style-type: none">• Managing the USAID award• Managing Subprojects• Managing the reconstruction project, A&E Designs Optimization for an oncology facility.• Choosing and monitoring local and foreign contractors for the construction project.• Reporting for activities• Planning, budgeting and providing publicity, marketing communications and other activities in Georgia and nearby regions.
OutFlat: Project Manager & Marketing Director (March 2018 – Jan 2019)		Start-up providing a web platform – a discount store of real-estate, made available by innovative investment scheme. Funded by Casa Calda, the largest HVAC systems provider in Georgia. Works Include: <ul style="list-style-type: none">• Developing initial business model and plans for a start-up• Creating and building the brand identity.• Branding and Integrated Marketing Communication planning.• Reaching out to corporate partners.• Creating, analyzing and monitoring databases of potential clients and partners (CRM) including: Construction Developers, HVAC systems Providers, B2C real estate clients.• Social Media Management (Including content management and ad placement)• Developing and administering the website (www.outflat.ge)• Financial Reporting and Analysis• Managing marketing strategies for partner developer companies.
Medinvent Georgia: Initial Branding Project (August 2019)		Large Chinese medical equipment manufacturer Medwish.com / Aegeachina.com decided to create a representative office in Georgia. I took the role ordered to create initial branding Managing the branding project included: <ul style="list-style-type: none">• Developing brand strategies (golden circle, market study, segment analysis, SWOT etc.)• Designing brand-book (logos, frames, b-cards, banners etc.)• Developing communication strategies (social media channels, slogans, content examples, brochures)• Managing stakeholder Involvement and feedback.