

Vacancy Name – *Projects Manager*

Dear Employer,

I wish to apply for the above post as advertised on www.Jobs.ge. I am an MBA graduate from the University of Liverpool and I have participated at large projects in different countries and regions. I have a strong dynamic personality and able to motivate fellow employees to contribute higher standards. I am punctual with sense of responsibility and with the superior problem solving ability. I firmly believe that I can be successful at stated position and move beyond expectations in the definite purposes of the job.

I have been studying and working in more than 20 countries, participated in many international conferences and congresses. Besides being employed, I am the author of successful companies (such as LLC Binary Digits in UK, Clubcard and Georgian Tobacco in Georgia, Golden Crown Investment and Sian in Jordan). I have done different international trades with different offers for diverse markets such as EU, China, Middle East and Africa. Among them, I have worked as a producer and also as a supplier.

I recently finished my role at top level project of electric vehicles production in Georgia. I was the director of Aiproduction (Meber of AiGroup) and my role was to launch, administer structure and manage company so as to startup process development. I hired relevant staff and outsource services, conducted land, ecologic and territorial research for construction. I gained all required licenses and permits for construction projects of assembly plant complex. I also started construction process and purchased required materials. In addition, I researched electric vehicle production process and identified relevant technologies. Later I purchased all required machinery for assembly line and test line as previously planned.

I used to work for leading company at Jordanian tobacco industry. Based on Contract I used to discover needed raw materials as well as machinery and other equipment worldwide. For this I used to travel to China and other countries so as to check everything on place, negotiate and get the best deals. My most responsible project here was the creation of a cigar factory. I used to travel in most Caribbean and Latin countries, have studied the technologies, and arranged the supplies of best tobacco leafs from Columbia, Dominican Republic and Nicaragua. I hired professional workforce from Peru and brought them to Jordan for work.

Before, at the Innovations and Technology agency of Georgia I was running the department of innovation and commercialization and my role was to support the creation of innovation ecosystem from the initial idea, towards successful startups. I used to run various granting and investing programs including matching grant component funded by World Bank and I also was monitoring and evaluating processes of granted projects. I also used to represent the committee board at the state funded granting program of applied researches. I have united Georgian scientific institutions via establishing national technology transfer office.

I was previously employed at The Scientific Research Centre of the Ministry of Agriculture. One of my responsibilities was to conduct the socio-economic assessments and to raise funds for agricultural projects that should have some commercial as well as social effects. In this capacity I worked in close cooperation with foreign companies and supported their investment campaign in many ways. I as well worked closely with the donor institutions such as UNDP, USAID, GIZ, and together with them organized agricultural projects.

At this time I am looking for a new challenge and would embrace the opportunity to demonstrate a pro-active technique to promote the role and impact of the MoILHSA in Georgia. I look forward to speaking with you in greater details regarding prospective opportunities at your earlier convenience.

Sincerely,

Akaki Mamaladze.