

Curriculum Vitae

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Work Experience

AGIC

Director, Head of Assurance Services
July, 2019 – Present

Areas of activities

- ✓ *Audit and assurance; Accounting and tax; Advisory*

Responsibilities

- ✓ *Monitor the audit engagements of financial statements prepared in accordance with International Financial Reporting Standards (IFRS) to be performed according to International Standards on Auditing (ISAs)*
- ✓ *Service offering and negotiation with prospective clients*
- ✓ *Maintain the highest technical and professional standard*
- ✓ *Coordinate the development of ways to meet client needs, contributes to proposal delivery*
- ✓ *Researching and resolving audit issues*
- ✓ *Monitor and control auditing staff*
- ✓ *Coach, train and develop auditing staff to upgrade their knowledge in IFRS and ISAs*

Tbilisi Transport Company TTC (100% owned by Tbilisi City Municipality)

Financial Advisor
March, 2018 – Present

Main operating activities of the Company

- ✓ *Municipal Bus; Subway; Ropeway roads; Organize and control parking spaces in Tbilisi*

Responsibilities

- ✓ *Monitor and coordinate the company's financial statement preparation process to be performed in accordance with IFRS*
- ✓ *Communicate with external auditors*
- ✓ *Support the company's management with IFRS and Corporate Finance tasks*

Areas of activities

- ✓ *Audit of financial statements prepared in accordance with International Financial Reporting Standards (IFRS), according to International Standards on Auditing (ISAs)*

Responsibilities

- ✓ *Provide management over a portfolio of clients and deliver high quality audit and assurance service, including preparing and reviewing audit plans and work*
- ✓ *Achieve team and individual budgets and business plan performance objectives*
- ✓ *Maintain the highest technical and professional standard*
- ✓ *Think strategically about client needs by understanding their business and key risks*
- ✓ *Provide additional help and guidance to clients on a consultancy basis*
- ✓ *Coordinate the development of ways to meet client needs, contributes to proposal delivery*
- ✓ *Manage engagement teams and projects according to stated deadlines*
- ✓ *Researching and resolving audit issues*
- ✓ *Monitor and control auditing staff*
- ✓ *Coach, train and develop auditing staff to upgrade their knowledge*

Managing the engagement teams auditing

- ✓ *Nikora JSC and its subsidiaries (18 Companies)*
- ✓ *Nikora Trade JSC and its subsidiaries (3 Companies)*
- ✓ *Nikora 7 LLC*
- ✓ *Multitrade LLC*
- ✓ *And etc.*

**Coordinator to one of the Georgian audit firm
with the permission for rendering audit for Public
Interest Companies**

**Coordinator in Assurance and Financial
Advisory Service Line
May, 2017 – November, 2017**

Areas of activities

- ✓ *Audit of financial statements prepared in accordance with International Financial Reporting Standards (IFRS), according to International Standards on Auditing (ISAs)*

Responsibilities

- ✓ *Full responsibility for implementation of ISAs*
- ✓ *Develop and implement audit procedures*
- ✓ *Coach, train and develop auditing staff to upgrade their knowledge*
- ✓ *Preparation of financial statements to I, II and JSC category companies according to IFRS 1 – First-time Adoption of International Reporting Standards*
- ✓ *Planning engagement and engagement team*
- ✓ *Designing audit strategy for the project*
- ✓ *Managing engagement team and project according to stated deadlines*
- ✓ *Researching and resolving audit issues*

Sun Petroleum Georgia LLC (Gulf Georgia)

Areas of activities

- ✓ Oil, Gas and FMCG product
- ✓ 1,080 Employees

Responsibilities

- ✓ Prepare monthly, quarterly and annual Financial Statements in accordance with IFRS
- ✓ Develop and manage annual budget
- ✓ Prepare monthly and quarterly assessments and forecasts of organization's financial performance against budget, financial and operational goals
- ✓ Develop and execute analysis of various business initiatives
- ✓ Coordinate audits for Stand Alone and Group purposes
- ✓ Prepare various analysis and reports required by corporate development effort
- ✓ Coordinate Reporting process at all levels
- ✓ Prepare management reports (P&L by Profit Centers, Daily Reports, Gross Margin Analyze by products, groups, segments and etc.)
- ✓ Provide requested Financial Information to Parent and Related Parties

**Chief Financial Officer
(Member of Board of Directors)
June, 2013 – April, 2015**

International Corporation ICR

Areas of activities

- ✓ Import and retail of apparel, shoes, accessories, furniture and lightning (Bata; Shoes Gallery; Ecco; Geox; Sketchers; Piazza Italia; Alcott; Jules; Giovanni Galli; Jennyfer; Okaidi; Parfois; My Home; etc.)
- ✓ Chain of premium Italian restaurants Pomodorissimo, chain of French café Brioché Dorée and Georgian restaurant Tabla.
- ✓ Shopping Mall (Karvasla)
- ✓ 1,300 Employees

Responsibilities

- ✓ Take participation in key decision pertaining to strategic initiatives, operating model and operational execution
- ✓ Prepare monthly and quarterly assessments and forecasts of organization's financial performance against budget, financial and operational goals.
- ✓ Develop and manage annual budget
- ✓ Prepare quarterly and annual financial statements (P&L, Statements of Financial Position, Cash Flow)
- ✓ Develop and execute analysis of various business initiatives
- ✓ Oversee cash, investment and asset management
- ✓ Oversee financial strategies and activities, as well as banking relationships
- ✓ Participate in corporate policy development as a member of the senior management team
- ✓ Engage the board of directors to develop short-, medium-, and long-term financial plans and projections
- ✓ Oversee the accounting department to ensure proper maintenance of all accounting systems and
- ✓ Ensure maintenance of appropriate internal controls and financial procedures
- ✓ Ensure legal and regulatory compliance regarding all financial functions
- ✓ Review all month-end closing activities including general ledger maintenance, balance sheet reconciliations and overhead allocation
- ✓ Serve as final point of escalations for accounts receivable/accounts payable issues
- ✓ Serve as key point of contact for external auditors; Manage preparation and support of all external Audits

Areas of activities

- ✓ Chain of premium Italian restaurants Pomodorisimo
- ✓ Chain of French café Brioché Dorée
- ✓ Georgian restaurant Tabla
- ✓ Café Karvasla
- ✓ Bakery and Pastry

Responsibilities

- ✓ Provide ongoing risk and commercial advice during the project lifecycle to assess performance and provide support to the Director, Project Manager and Partners.
- ✓ Develop commercial strategies on bids and lead on contractual negotiations
- ✓ Take leading position on key commercial issues on Major Project Risk Committee calls
- ✓ Experience and ability to negotiate terms directly with clients or their legal/commercial representatives.
- ✓ Negotiation and communication with prospective suppliers and dealing with new franchising opportunities.

Ernst & Young GeorgiaSenior Auditor (Assurance Services)
January, 2009 – May, 2013**Areas of activities**

- ✓ Audit of financial statements prepared in accordance with International Financial Reporting Standards (IFRS), according to International Standards on Auditing (ISAs)

Responsibilities

- ✓ Take participation in service offering and negotiation with prospective clients
- ✓ Planning engagement and engagement team
- ✓ Designing audit strategy for the project
- ✓ Managing engagement team and project according to stated deadlines
- ✓ Researching and resolving audit issues
- ✓ Financial statement analysis (preparation of analytical review)
- ✓ Preparation of consolidated financial statements for group

Member of the engagement teams auditing

- ✓ JSC Bank of Georgia
- ✓ JSC BTA Bank
- ✓ JSC KorStandard Bank
- ✓ JSC Liberty Bank
- ✓ JSC VTB Bank
- ✓ JSC Liberty Consumer (2010/2012)
- ✓ JSC Teliani Valley (2011/2012)

Education

1995 - 1999	56 Russian Secondary School
1999 - 2006	54 Secondary School
2006 - 2010	European School of Management (ESM nowadays Free University)
	- Faculty of business administration

Certificates & Trainings

2009	Business English Certificate of Cambridge (BEC)
2010	Global Audit Methodology (GAM) seminar provided by Ernst & Young
2011	Global Audit Methodology (GAM) seminar provided by Ernst & Young
2012	Global Audit Methodology (GAM) seminar provided by Ernst & Young
2019 – present	ACCA F1 Passed F2 Passed F3 Passed F7 Passed

IT Skills & Languages

- Advanced knowledge of MS Office
 - Good knowledge of accounting software 1C
 - Take participation in Microsoft Dynamics Navision classic implementation process
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- Georgian Native
 - English Fluent
 - Russian Fluent
 - Polish Beginning