

Calendar of Elaborating the Public Administration Reform Action Plan 2019-2020

This calendar outlines the 4-month cycle for the Government of Georgia to deliver the Public Administration Reform (PAR) 2019-2020 Action Plan.

The Administration of the Government (AoG) will lead the process of drafting a new Action Plan jointly with relevant public institutions and international partners in the framework of the thematic working groups (WG) created under the Public Administration Reform Council (PAR Council).

Due Date	September 19, 2018
Activity	PAR Council meeting Discussion on the PAR new Action Plan elaboration process
Description	SIGMA presents the Baseline Measurement Report: The Principles of Public Administration – Policy Development and Co-ordination
Responsible	Policy Planning and Co-ordination Department, AoG
Status	Completed

Due Date	October 24
Activity	Meeting of the PAR Council Working Level representatives
Description	(1) SIGMA presents the Medium-Term Review of the Georgia Public Administration Reform Roadmap 2020 (Roadmap) (2) Discuss the elaboration process of the PAR Action Plan 2019-2020 (3) Review the established priorities and policy objectives of the PAR Roadmap and re-confirm where relevant
Responsible	Policy Planning and Co-ordination Department, AoG with the UNDP Georgia's support
Status	In progress

Due Date	Week of October 22 – Meetings of the Working Groups (Policy Development & Co-ordination WG; Service Delivery WG; Public Service & Human Resource Management WG)
Activity	PAR Council WG meetings
Description	Aim of the meeting: <ul style="list-style-type: none"> ○ Review a WG TOR ○ Review the established priorities and policy objectives of the PAR Roadmap and re-confirm where relevant; Review a WG-related chapter of the PAR 2017-2018 Action Plan and identify activities that are not completed ○ Discuss possible activities for the new Action Plan in compliance with the re-confirmed priorities/objectives of the PAR Roadmap and the PAR principles (AoG to present the key requirements/methodology)
Responsible	Policy Planning and Co-ordination Department, AoG
Status	

Due Date	October 22-31
Activity	Searching ideas for the PAR Action Plan 2019-2020
Description	(1) The PAR Council and its WG member civil society organizations (CSO) and development partners to present their ideas for the new Action Plan (2) The PAR Council member public institutions to present concrete ideas for the new Action Plan
Responsible	The PAR Council Public Institutions and CSOs
Status	

Due Date	November 1-14
Activity	1st draft of the Action Plan
Description	(1) The PAR Council Secretariat consolidates all proposals received for the new Action Plan and tables the first draft of the document (2) WGs finalize the 1 st draft proposed by identifying performance indicators with baseline and target values and relevant reform actions
Responsible	Policy Planning and Co-coordination Department, AoG
Status	

Due Date	November 14-21
Activity	Consultations with SIGMA
Description	(1) The 1 st draft of the Action Plan is discussed with the SIGMA experts
Responsible	Policy Planning and Co-coordination Department, AoG
Status	

Due Date	November 21-30
Activity	2nd draft of the Action Plan
Description	The PAR Council Secretariat reflects comments from SIGMA as allowed by relevant responsible agencies into the document and tables the pre-final version of the Action Plan for review: <ul style="list-style-type: none"> ○ The draft is submitted to all WGs; ○ Responsible institutions provide comments and edits to the document ○ Public consultations – open to a wide public to collect additional information for further refining the actions
Responsible	Policy Planning and Co-coordination Department, AoG
Status	

Due Date	December 1-10
Activity	Discussion on the 2nd draft of the Action Plan in the framework of the WGs
Description	The PAR Council Secretariat holds meetings with relevant WGs to discuss the Action Plan in detail and finalize indicators

	along with baseline, target values and reform actions <ul style="list-style-type: none"> Where possible, the SIGMA experts shall be invited to contribute to the discussions
Responsible	Policy Planning and Co-coordination Department, AoG
Status	

Due Date	December 10-18
Activity	Final draft submission for the PAR Council review
Description	The final draft of the Action Plan is submitted to the PAR council (public institutions, Donors, CSOs) for final comments/edits
Responsible	Policy Planning and Co-coordination Department, AoG
Status	

Due Date	December
Activity	PAR Council Meeting to adopt the new Action Plan
Description	The PAR Council reviews and adopts the Action Plan
Responsible	Policy Planning and Co-coordination Department, AoG
Status	

Due Date	December
Activity	Action Plan is adopted by the Government of Georgia
Description	The Action Plan along with its explanatory note and all legal requisites is submitted to the Cabinet; The Action Plan is adopted by the Government Decree.
Responsible	Policy Planning and Co-coordination Department, AoG in cooperation with the Legal Department, AoG
Status	