

TRAVEL AUTHORIZATION

Printed On 16-Mar-2018

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World Health Organization

World Health Organization and Other Entities

Travel Request Details

TR No / Version

TR1335599/

Payee Name

BELKANIA,MS SOFIKO

Payee PO No

201951865

Capacity

Participant

Staff No

Travellers

Traveller Name

Gender

DOB

Unit

BELKANIA,MS SOFIKO

Female

Traveler's Address

A.Tsereteli Avenue 144,,,
Ph: +995322510012
E Mail: sbelkania@moh.gov.ge

Remarks

Participation in EASL Conference, Paris, 11-15.04.2018. TR is raised in conjunction with TR1321516, in which full deduction of Per Diems for 11-15 April has been done. Current TR is covering Paris Per Diems for 11-15 April and one leg of airticket from Paris to Barcelona.

Transport Cost

Line No	PO No	Supplier Name and Address	Estimated Local Cost (Currency of PO)	Estimated Cost(USD)
1	201951866	CARLSON WAGONLIT TRAVEL A/S, Tel.: +45 33 63 78 14, Email: who.dk@contactcwt.com, Orestads Boulevard 35, , Copenhagen S, Denmark	2682 DKK	442

Hotel Cost

Line No	PO No	Supplier Name and Address	Estimated Local Cost (Currency of PO)	Estimated Cost(USD)
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Perdiem & Other Costs

Amount in USD													
Line No	Travel Type	Transport Mode	Arrival City, Country	Departure City, Country	Arrival Date/ Departure Date	%	Nights	Perdiem Type	Perdiem Rate	Total Perdiem	Danger Pay	Travel Allowance	Estimated Cost
0	Duty Travel Purpose			Tbilisi,Georgia	11-Apr-2018	100	0	Standard UN	0	0	0	0	0
1	Duty Travel Purpose	Air Economy	Paris {Paris},France/Paris	Paris {Paris},France/Paris	11-Apr-2018 / 15-Apr-2018	100	4	Traveller Pays Hotel ? WHO Pref. Hotel Prog	377	1506	0	0	1506
999	Duty Travel Purpose	Air Economy	Barcelona,Spain		15-Apr-2018	100	0	Standard UN	0	0	0	0	0
Total										1506	0	0	1506

Funding Sources

Line No	Funding Source	Amount
1	EUUCDS1814506-1.1-64546-518-Travel-EU_GEO WHO Country Office, Georgia	1948

Additional Perdiem	0
Excess Baggage Cost	0
Lump Sum Option	0
Other Costs	0
Estimated Total Cost (USD)	1948

Special Instructions

Traveller Carrying computer equipment

WHO Property Value of the Property With Value in Excess of US\$8000

No 0 No

Security Clearance Required No

Medical Clearance Required No

Recognized Place of Residence: Educational Institution School Year

The issuance of this Travel Authorization is subject to the rules and regulations of WHO, which depending on the status of the Traveller, may affect insurance and other entitlements. Additional details may be obtained from the technical unit originating this Travel Authorization. WHO liability does not include periods of annual or compensatory leave or private deviation. The class of travel indicated on this Travel Authorization is in line with WHO Travel Policy and cannot be upgraded without approval. Ticket costs indicated are for budgeting purposes only and may not be exceeded. The Traveller is liable for any unused tickets not returned to the Travel Unit before they expire.

Medical Requirements

Staff members who are required to travel on long or short-term assignments for the Organization to areas where certain diseases are endemic or epidemic, or where there are special health hazards, should consult the staff physician as far in advance of their departure as possible about the immunizations/prophylaxis it will be necessary or advisable for them to have, and on any other precautions they should take to safeguard their health. In addition, those staff members who are aware that their functions render them especially liable to be called on at short notice to travel to any part of the world should ensure that those immunizations which are required in certain countries are never allowed to become invalid.

Security Requirements

All official travel involving Staff members, Consultants, Temporary Advisers and Dependants is subject to travel notification or security clearance, based on the security situation at destination. It is the traveller's responsibility to submit a travel notification or the request for security clearance accordingly. When security clearance is applicable, it is the responsibility of the traveller not to commence travel before clearance is received.

Approvers

Name / Tel.	Unit	Cluster	Action	Date & Time of Action	Status
NINUA, Mrs Irina	EU_GEO WHO Country Office, Georgia		Submitted	15-Mar-2018 11:30	In Process
DARA, Doctor Masoud	EU/CDS - Communicable Diseases		Approved	16-Mar-2018 11:15	Approved

APPROVED